

PROPOSAL PACKAGE INFORMATION SHEET

SPECIFICATION NO. 1385

I-215 FWY & PLACENTIA AVE INTERCHANGE WATER AND SEWER RELOCATION PROJECT

NOTICE TO BIDDERS: The attached Proposal Package, when completed by you and returned to this District, constitutes your Bid on this specification. **Please do not submit the bound copy of the specifications or addenda with your Bid.**

The envelope enclosing the proposal **MUST** be sealed and addressed as follows:

Regular or Express Mail

General Manager, EMWD
Attention: Field Engineering Department
P.O. Box 8300 / Perris, CA 92572-8300

FedEx or Hand-Deliver

General Manager, EMWD
Attention: Field Engineering Department
2270 Trumble Rd / Perris, CA 92570

The envelope **MUST** be plainly marked in the upper left hand corner with the name and address of the bidder, and bear the words:

Proposal For:
(Specification No.)
(Name of Project)
(Date and Hour)

SIGN, COMPLETE, AND SUBMIT THE FOLLOWING:

- *Proposal Sheet (C3) Signature required!*
- *Bidding Sheets & Total Bid Price - Unit Price Written In Words, Equipment/Materials List (BS)*
- *Bidder's Reference (C4)*
- *Subcontractors List (C5)*
- *Public Works Contractor Registration Extracts (C22) Attach extracts of Bidder & Subs listed on C-5 Designation of Subcontractors form. Go to: <https://efiling.dir.ca.gov/PWCR/Search>*
- *Contractor's Licensing Statement (C6)*
- *Non-Collusion Declaration (C7)*
- *Iran Contracting Act Certification (C13) (required if bid is over \$1 million)*
- *Cal Osha Form 300A (C16)*
- *Contractor's Cal Osha Compliance History and SIC Code (C17)*
- *Contractor's Sample Certificate of Insurance*
- *Original Bid Bond (BB)*

Bid Bond to be signed By You And Your Surety Company--Surety Seal required.

Notary Acknowledgement required for Surety and Contractor

PLEASE COMPLETE & SIGN ALL REQUIRED AREAS. SUBMIT AND ATTACH ANY ADDITIONAL DOCUMENTATION WHICH CONSTITUTES YOUR BID

FAILURE TO COMPLETE THIS PROPOSAL PACKAGE MAY RENDER YOUR BID "NON-RESPONSIVE"

Please Remove This Information Sheet Prior to Submitting Your Bid

PROPOSAL

The undersigned hereby declares, as Bidder, that the only persons or parties interested in this proposal as principals are those named herein; that no director or any other officer or employee of the Eastern Municipal Water District is in any manner interested directly or indirectly in this proposal or in the profits to be derived from the contract proposed to be taken; that this bid is made without any connection with any person or persons making a bid for the same purpose; that the bid is in all respects fair and without collusion or fraud; that he has read the Notice Inviting Bids (or Bidding Information), Insurance Requirements and the Instructions to Bidders and agrees to all the stipulations contained herein; that he proposes and agrees that if his bid as submitted in the attached sheets, be accepted he will contract in the form so approved and furnish all items called for in accordance with the provisions of said approved form of Agreement, Insurance Requirements and the Specifications and to deliver the same within the time stipulated therein; and that he will accept in full payment therefore the prices named in said Bid Sheet.

The Bidder further agrees, that upon receipt of written notice of the acceptance of this proposal within 60 days after the day of opening bids (unless otherwise specified in the Notice Inviting Bids or Bidding Information) he will execute and return the Contract in accordance with the proposal as accepted and furnish the required bond(s) within **SEVEN (7)** days from the date of mailing the Notice of Acceptance of Proposal to him at his address given below, or within such time as allowed by the Engineer; and that upon his failure or refusal to do so within the said time, then the certified or cashier's check or bond accompanying this bid shall become the property of and be retained by the Eastern Municipal Water District as liquidated damages for such failure or refusal, and shall be deposited with the Treasurer of said Eastern Municipal Water District as monies belonging to the Eastern Municipal Water District; provided, that if said Bidder shall execute the Contract and furnish the required bond within the time aforesaid, his check or bond shall be returned to him thereafter.

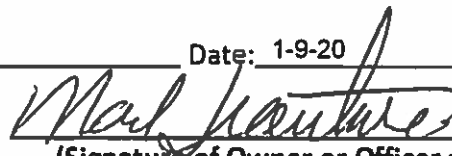
The Bidder further declares that the surety or sureties named in the attached sheet have agreed to furnish bond in form and amount set forth in the accompanying Notice Inviting Bids (or Bidding Information) and paragraph B-6 of the Instructions to Bidders, in the event contract is awarded on basis of this proposal.

Company: Trautwein Construction Inc

Address: 12223 Highland Ave Ste.106 Box 546,
Rancho Cucamonga, CA 91730

Date: 1-9-20

By: Mark Trautwein
(Print Name) (Name should appear below)


(Signature of Owner or Officer required)

Name(s) and Title of Member of Firm or Office of Corporation authorized to enter into a binding Contract:		Address (if different from above)
Name	Title	
Mark Trautwein	President	
Mark Trautwein	Vice President	
Mark Trautwein	Treasurer	

For further details on this proposal, please contact:

Name: Mark Trautwein	Address: 12223 Highland Ave Ste. 106 Box 546, Rancho Cucamonga, CA 91730
Email Address: trautweininc@gmail.com	Telephone: 951-369-8901

**EASTERN MUNICIPAL WATER DISTRICT
SPECIFICATION NO. 1385
I-215 FWY AND PLACENTIA AVE INTERCHANGE
WATER AND SEWER RELOCATION PROJECT**

BIDDING SHEETS

The Contractor shall construct the project under these Specifications all in conformance with the Contract Drawings listed in Section P and these Specifications.

The District reserves the right to:

- A. Accept or reject any or all bids on this specification;
- B. Award Contract to the lowest qualified bidder, based on the total bid price;
- C. Waive any defects and informalities.

The District shall be the final authority with regard to whether a bid is responsive to the call for bids and to whether a bidder is a responsible bidder under the conditions of his bid, or for any reason.

The total contract price shall include all work, materials and equipment needed to complete the project as defined in the General Conditions, Section F. The bidder shall include costs for such other items in the most appropriate category (bid item).

**ASTERN MUNICIPAL WATER DISTRICT
 SPECIFICATION NO. 1385
 I-215 FWY AND PLACENTIA AVE INTERCHANGE
 WATER AND SEWER RELOCATION PROJECT**

BIDDING SHEETS

<u>Bid Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Description</u> <u>(Unit Price Written in Words)</u>	<u>Unit Price</u> <u>(Figures)</u>	<u>Total Amount</u> <u>(Figures)</u>
PHASE 1 (Water & Sewer)					
1	1	LS	Mobilization/Demobilize and Approved: Bonds, Insurance, Schedule of Values (see Section 01026) and Preliminary Project Schedule (PPS) (see section 01310)		
			<u>Eighty Nine Thousand Dollars</u> (words)	\$ PRESET	\$ <u>89,000</u>
2	1	LS	West Frontage Road Full Street Closure: Furnish and install all necessary advanced signage, complete k-rail barrier at Placentia Ave, and k-rail barrier with an access gate for all construction traffic access to West Frontage Road, per SC-31.		
			<u>Twenty thousand dollars</u> (words)	\$ Lump Sum	\$ <u>20,000⁰⁰</u>
3	1	LS	8-inch Potable Water Facilities: Furnish and install all necessary material and equipment for the construction of the proposed potable water pipeline including but not limited to bends, valves, pipe, asphalt concrete; all related work as required; all in accordance with the Contract Drawings and Specifications, complete and in place.		
			<u>One hundred thousand dollars</u> (words)	\$ Lump Sum	\$ <u>100,000⁰⁰</u>

**ASTERN MUNICIPAL WATER DISTRICT
 SPECIFICATION NO. 1385
 I-215 FWY AND PLACENTIA AVE INTERCHANGE
 WATER AND SEWER RELOCATION PROJECT**

BIDDING SHEETS

<u>Bid Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Description (Unit Price Written in Words)</u>	<u>Unit Price (Figures)</u>	<u>Total Amount (Figures)</u>
4	1	LS	24-inch Potable Water Facilities: Furnish and install all necessary material and equipment for the construction of the proposed potable water pipeline including but not limited to bends, valves, pipe, asphalt concrete; all related work as required; all in accordance with the Contract Drawings and Specifications, complete and in place.		

One hundred fifteen thousand dollars \$ Lump Sum \$ 115,000⁰⁰
 (words)

5	1	LS	Gravity Sewer Pipeline Facilities: Furnish and install all necessary material and equipment for the construction of the proposed gravity sewer pipeline facilities including but not limited to manholes, pipe, asphalt concrete, constructing fencing; all related work as required; all in accordance with the Contract Drawings and Specifications, complete and in place.		
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One million four hundred
eight thousand dollars \$ Lump Sum \$ 1,408,000⁰⁰
 (words)

**ASTERN MUNICIPAL WATER DISTRICT
 SPECIFICATION NO. 1385
 I-215 FWY AND PLACENTIA AVE INTERCHANGE
 WATER AND SEWER RELOCATION PROJECT**

BIDDING SHEETS

<u>Bid Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Description (Unit Price Written in Words)</u>	<u>Unit Price (Figures)</u>	<u>Total Amount (Figures)</u>
6	1	LS	Abandonment of Existing Facilities: Furnish and install all necessary material and equipment for the abandonment of sewer facilities including but not limited to removal of manholes, appurtenances, filling of pipe, core drill holes, and other demolition; all related work as required; all in accordance with the Contract Drawings and Specifications, complete and in place.		

One hundred thousand dollars — \$ Lump Sum \$ 100,000⁰⁰
 (words)

PHASE 2 (Water)

7	1	LS	Remobilize/Demobilize:		
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Three thousand dollars — \$ Lump Sum \$ 3,000⁰⁰
 (words)

**ASTERN MUNICIPAL WATER DISTRICT
 SPECIFICATION NO. 1385
 I-215 FWY AND PLACENTIA AVE INTERCHANGE
 WATER AND SEWER RELOCATION PROJECT**

BIDDING SHEETS

<u>Bid Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Description (Unit Price Written in Words)</u>	<u>Unit Price (Figures)</u>	<u>Total Amount (Figures)</u>
8	1	LS	Potable Water Facilities: Furnish and install all necessary material and equipment for the construction of the proposed potable water pipeline including but not limited to valves, pipe, asphalt concrete; all related work as required; demolition and abandon all in accordance with the Contract Drawings and Specifications, complete and in place.		

Three hundred thousand dollars \$ Lump Sum \$ 300,000⁰⁰
 (words)

PHASE 3 (Water)

9	1	LS	Remobilize/Demobilize:		
10	1	LS	Potable Water Facilities: Furnish and install all necessary material and equipment for the construction of the proposed potable water pipeline including but not limited to valves, pipe, asphalt concrete; all related work as required; all in accordance with the Contract Drawings and Specifications, complete and in place.		

Two thousand dollars \$ Lump Sum \$ 2,000⁰⁰
 (words)

Fifty thousand dollars \$ Lump Sum \$ 50,000⁰⁰
 (words)

ASTERN MUNICIPAL WATER DISTRICT
 SPECIFICATION NO. 1385
 I-215 FWY AND PLACENTIA AVE INTERCHANGE
 WATER AND SEWER RELOCATION PROJECT

BIDDING SHEETS

<u>Bid</u> <u>Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Description</u> <u>(Unit Price Written in Words)</u>	<u>Unit</u> <u>Price</u> <u>(Figures)</u>	<u>Total</u> <u>Amount</u> <u>(Figures)</u>
11	1	LS	ADDITION OR DEDUCTION	<i>Circle one (if applicable):</i>	
				Addition (+)	
Fifty thousand dollars (words)				Deduction (-)	\$ 50,000 ⁰⁰

TOTAL BID (Basis of award)	\$ 2,137,000 ⁰⁰
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ADDITION OR DEDUCTION: Provision is made here for the bidder to include an addition/deduction in their bid, *if desired*, to reflect any last minute adjustments in prices. The addition/deduction, if made, will be proportionately applied to item(s) #5 (fill in) and reflected in the unit prices for payment purposes. If the addition/deduction affects more than one bid item, the proportionate application of the addition/deduction shall be mutually agreed upon by the Contractor and the District at the prejob.

Addenda and/or Letter of Clarification			
By submitting a bid, Bidder certifies that any addenda and letters of clarification issued to these specifications, whether acknowledged or not below, shall be made a part of the contract. Bidder further agrees to perform all labor and services and furnish all materials, tools and appliances necessary for completing the work called out in the addenda or letter of clarification.			
Addenda received:	<u>#1 (inst)</u>	_____	_____
Letter of Clarification received:	_____	_____	_____

Person who inspected site of the proposed work as an employee of your firm: ***(Representative must have inspected the jobsite and be an employee on the company's payroll to be considered a responsive bidder)***

Mike Lowen

 (Name)

1-9-20

 (Date of Inspection)

EQUIPMENT AND MATERIAL

No substitution will be permitted without written justification and the approval of the District prior to the bid opening.

PRODUCTS OF MANUFACTURERS LISTED AS EQUALS TO THOSE SPECIFIED IN THE CONTRACT DOCUMENTS MUST BE SUBMITTED FOR REVIEW AND APPROVAL BY THE DISTRICT NO LATER THAN THE TENTH (10TH) DAY PRECEDING THE DATE SET FOR RECEIPT OF BIDS.

BIDDER'S REFERENCE

Contractor to complete this form to list five (5) most recent projects similar to that covered in the Proposal
PLEASE DO NOT ATTACH CONTRACTOR'S EXPERIENCE SUMMARY FORMS – COMPLETE THIS FORM ONLY!

YEAR	TYPE/DESCRIPTION OF WORK	VALUE OF WORK PERFORMED	LOCATION OF WORK (CITY)	ENGINEER / CONTACT PERSON Address & phone #	OWNER / (CONTACT PERSON Address & phone #
Current	Furnish and install 8,154 LF of 24" CMLC and fittings.	\$4,896,641	City of Fontana	Josh Biesiada 6075 Kimball Avenue Chino, CA 91708 (909) 993-1683	Inland Empire Utility Agency Josh Biesiada 6075 Kimball Avenue Chino, CA 91708 (909) 993-1683
2019	Install approx. 8,600LF of 15" VCP Sewer and 9600LF of 4" Fiber Optic Conduit. 510LF of 27" Bore & Jack total 3 locations. 38 Sewer Manholes. Paving and all other appurtenances.	\$6,267,575	City of Corona	Luanne Bean 755 Corporate Yard Way, Corona, CA 92880 (951) 377-1566	City of Corona Luanne Bean 755 Corporate Yard Way, Corona, CA 92880 (951) 377-1566
2019	Install approx. 21,000 LF of 12" HDPE and 7,550 LF of 6" HDPE. 3,800 LF of DIP mix of 4", 6", 8", 10" and 12". 36" Bore & Jack.	\$5,308,453	City of Corona	Luanne Bean 755 Corporate Yard Way, Corona, CA 92880 (951) 377-1566	City of Corona Luanne Bean 755 Corporate Yard Way, Corona, CA 92880 (951) 377-1566
2019	Install approx. 15,300 LF of 24" CLMC; 3,100 LF of 8" DIP; 16" Bore & Jack. 2,110 gal surge tank, fill 7,000 LF of 48", 42" Techite I pipeline with CLSM.	\$7,360,400	City of Riverside	Tamrat Seyoum 3900 Main St. Riverside, CA 92509 (951) 826-5672	City of Riverside Tamrat Seyoum 3900 Main St. Riverside, CA 92509 (951) 826-5672
2017	11,000 FT. 30", 36", and 48" VCP and FRP Sewer Installation. 72" Bore & Jack 610 LF. 48" Bore & Jack 138 LF.	\$21,603,602	City of Anaheim/ Fullerton	Brad Moore 10844 Ellis Avenue, Fountain Valley, CA 92708-7018 (714) 861-2615	Orange County Sanitation District Brad Moore 10844 Ellis Avenue, Fountain Valley, CA 92708-7018 (714) 861-2615

LIST OF DESIGNATED SUBCONTRACTORS

SPEC #:	1385
PROJECT TITLE:	I-215 FWY AND PLACENTIA AVE INTERCHANGE WATER AND SEWER RELOCATION PROJECT
NAME OF CONTRACTOR:	Trautwein Construction Inc

In compliance with the provisions of Sec. 4100-4111, inclusive, of the Public Contract Code of the State of California, and any amendments thereof, each bidder shall set forth: the name, location of the place of business, license number, portion of the work which will be done by each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work or improvement in an amount in excess of one-half of one percent (1/2 of 1%) of the Contractor's total bid. Each portion of Subcontracted work noted in the below table must be specific and contain all major activities associated with completion of the project, outside of the services provided by the bidding Contractor. Ambiguous and/or incomplete Subcontracted work information may deem the bid nonresponsive. Each subcontractor shall possess, both at the time the bid is submitted and at all times when work is performed, a valid contractor's license for the appropriate classification necessary to perform the work for which that subcontractor is listed.

BIDDER SHALL PROVIDE THE FOLLOWING INFORMATION:

Company Name, Business Address, Email Address, License No., Contractor Registration No.,
Subcontract Work, and % Of Total Bid

* PLEASE WRITE LEGIBLY*

LICENSED SUBCONTRACTOR'S NAME, BUSINESS ADDRESS, & EMAIL ADDRESS	LICENSE #	SUBCONTRACT WORK (Be Specific)	% OF TOTAL BID
	CONTRACTOR REGISTRATION #		
Company Name: <i>ALL AMERICAN ASPHALT</i> <hr/> Address: <i>P.O. Box 2229</i> <i>Corona, Ca. 92878</i> <hr/> Email Address: <i>Blath@allamericanasphalt.com</i>	License #: <i>267073</i> <hr/> DIR Registration #: <i>100001051</i>	<i>Grinder overlay</i>	<i>3%</i>
Company Name: <i>Golden State Boring</i> <hr/> Address: <i>7000 Merrill Ave</i> <i>Chino Ca. 91710</i> <hr/> Email Address: <i>jeff@goldenstateboring.com</i>	License #: <i>678500</i> <hr/> DIR Registration #: <i>1000005788</i>	<i>Bore</i>	<i>6%</i>

LICENSED SUBCONTRACTOR'S NAME, BUSINESS ADDRESS, & EMAIL ADDRESS	LICENSE #	SUBCONTRACT WORK (Be Specific)	% OF TOTAL BID
Company Name: <i>OLSON PRECAST</i> <hr/> Address: <i>2239 W. Storehurst Dr.</i> <i>Rialto Ca. 92377</i> <hr/> Email Address:	License #: <i>751277</i> <hr/> DIR Registration #: <i>1000010073</i>	<i>Manholes</i>	<i>4%</i>
Company Name: <hr/> Address: <hr/> Email Address:	License #: <hr/> DIR Registration #:		
Company Name: <hr/> Address: <hr/> Email Address:	License #: <hr/> DIR Registration #:		
Company Name: <hr/> Address: <hr/> Email Address:	License #: <hr/> DIR Registration #:		
Company Name: <hr/> Address: <hr/> Email Address:	License #: <hr/> DIR Registration #:		

(Do not list alternative subcontractors for the same work) (Use additional pages if needed)

PUBLIC WORKS CONTRACTOR REGISTRATION

(Pursuant to SB 854)

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

Pursuant to Section 1771.1 of the Labor Code, no contractor or subcontractor shall be qualified to bid on, be listed in a bid proposal pursuant to Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work unless currently registered to perform public work pursuant to Section 1725.5 of the Labor Code. It shall not be a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Sections 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

BIDDERS AND THEIR SUBCONTRACTORS (listed on the Designation of Subcontractors List C-05) are to provide an extract (pdf or excel) at time of bid showing active registration from the Public Works Contractor Registration online registration at <https://cadir.secure.force.com/ContractorSearch>

**SUBMIT BIDDER & SUBCONTRACTORS CONTRACTOR REGISTRATION
EXTRACTS WITH BID PROPOSAL (Either pdf or Excel Format)**

Contractor Information

Legal Entity Name
 TRAUTWEIN CONSTRUCTION INC.
Legal Entity Type
 Corporation
Status
 Active
Registration Number
 1000006558
Registration effective date
 7/1/2019
Registration expiration date
 6/30/2022
Mailing Address
 12223 HIGHLAND AVE STE.106 BOX 546 RANCHO CUCAMONGA 91...
Physical Address
 19792 EL RIVINO RD. RIVERSIDE 92509 CA United States of America
Email Address
Trade Name/DBA
License Number(s)
 CSLB:773764A

Registration History

Effective Date	Expiration Date
6/26/2018	6/30/2019
6/23/2017	6/30/2018
6/9/2016	6/30/2017
7/1/2015	6/30/2016
1/22/2015	6/30/2015
7/1/2019	6/30/2022

Legal Entity Information

Corporation Number:
 C2143266
Federal Employment Identification Number:
President Name:
 MARK TRAUTWEIN
Vice President Name:
Treasurer Name:
Secretary Name:
CEO Name:

Agent of Service Name:
 MARK TRAUTWEIN
Agent of Service Mailing Address:
 13077 23RD ST. ETIWANDA 91739 CA United States of America

Workers Compensation

Do you lease employees No
through Professional
Employer Organization
(PEO)?:
Please provide your current
workers compensation
insurance information
below:

	PEO	PEO	PEO
PEO InformationName	Phone	Email	

Contractor Information

Legal Entity Name
GOLDEN STATE BORING & PIPE JACKING, INC.

Legal Entity Type
Corporation

Status
Active

Registration Number
1000005788

Registration effective date
7/1/2019

Registration expiration date
6/30/2022

Mailing Address
7000 MERRILL AVE BOX 40 CHINO 91710 CA U...

Physical Address
9119 SCHAEFER AVE. ONTARIO 91761 CA Unite...

Email Address

Trade Name/DBA

License Number(s)
CSLB:678500

Registration History

Effective Date	Expiration Date
5/7/2018	6/30/2019
6/16/2017	6/30/2018
6/7/2016	6/30/2017
6/17/2015	6/30/2016
1/15/2015	6/30/2015
7/1/2019	6/30/2022

Legal Entity Information

Corporation Number:
1725759

Federal Employment Identification Number:

President Name:
JEFFREY JOHNSON

Vice President Name:
RICK ANDERSON

Treasurer Name:
JEFFREY JOHNSON

Secretary Name:
JEFFREY JOHNSON

CEO Name:

Agent of Service Name:
RICK ANDERSON

Agent of Service Mailing Address:
9119 SCHAEFER AVE. ONTARIO 91761 CA United States of America

Workers Compensation

Do you lease employees No

Contractor Information

Registration History

Legal Entity Name
 ALL AMERICAN ASPHALT
Legal Entity Type
 Corporation
Status
 Active
Registration Number
 1000001051
Registration effective date
 7/1/2019
Registration expiration date
 6/30/2020
Mailing Address
 PO BOX 2229 CORONA 92878 CA United States ...
Physical Address
 400 E SIXTH ST CORONA 92879 CA United State...
Email Address
Trade Name/DBA
License Number(s)
 CSLB:267073

Effective Date	Expiration Date
5/11/2018	6/30/2019
5/8/2017	6/30/2018
5/2/2016	6/30/2017
6/9/2015	6/30/2016
8/25/2014	6/30/2015
7/1/2019	6/30/2020

Legal Entity Information

Corporation Number:
 057879
Federal Employment Identification Number:
President Name:
 MARK LUER
Vice President Name:
 EDWARD J CARLSON
Treasurer Name:
 MICHAEL FARKAS
Secretary Name:
 MICHAEL FARKAS
CEO Name:

Agent of Service Name:
 MICHAEL FARKAS
Agent of Service Mailing Address:
 400 E SIXTH ST CORONA 92879 CA United States of America

Workers Compensation

Do you lease employees No
through Professional

compensation insurance information below:

PEO InformationName	PEO Phone	PEO Email

Insured by Carrier

Policy Holder Name:OLSON PRECAST COMPANY**Insurance Carrier:**

TRAVELERS INDEMNITY COMPANY (THE)**Policy Number:**YHUB8897P39613**Inception date:** 3/31/2014**Expiration Date:**3/31/2019

Contractor Information

Registration History

Legal Entity Name
OLSON PRECAST COMPANY
Legal Entity Type
Corporation
Status
Active
Registration Number
1000010073
Registration effective date
7/1/2019
Registration expiration date
6/30/2020
Mailing Address
2239 W. STONEHURST DRIVE RIALTO 91739 CA ...
Physical Address
2239 W. STONEHURST DRIVE RIALTO 91739 CA ...
Email Address
Trade Name/DBA
License Number(s)
CSLB:751277

Effective Date	Expiration Date
6/18/2018	6/30/2019
5/8/2017	6/30/2018
6/7/2016	6/30/2017
6/26/2015	6/30/2016
2/18/2015	6/30/2015
7/1/2019	6/30/2020

CONTRACTOR'S LICENSING STATEMENT

The undersigned is licensed in accordance with the laws of the State of California providing for the registration of contractors. The representations made herein and in the proposal documents are made under penalty of perjury. The undersigned is hereby representing that he is properly licensed both at the time that he submits a bid as well as at the time the contract is awarded, if the contract is awarded to the undersigned.

CONTRACTOR'S CLASSIFICATION A - General Engineering

LICENSE NUMBER 773764 TYPE A EXPIRATION DATE 1-31-2020

A. INDIVIDUAL CONTRACTOR

NAME OF INDIVIDUAL CONTRACTOR: N/A
BUSINESS ADDRESS:
PHONE NUMBER:
SIGNATURE OF OWNER:

B. FIRM OR PARTNERSHIP

NAME OF FIRM OR PARTNERSHIP: N/A
BUSINESS ADDRESS:
PHONE NUMBER:
SIGNATURE(S) & TITLE OF MEMBERS SIGNING ON BEHALF OF THE PARTNERSHIP:
SIGNATURE: _____ TITLE: _____
SIGNATURE: _____ TITLE: _____
SIGNATURE: _____ TITLE: _____

C. CORPORATION

NAME OF CORPORATION: Trautwein Construction Inc
BUSINESS ADDRESS: 12223 Highland Ave Ste.106 Box 546, Rancho Cucamonga, CA 91730
PHONE NUMBER: 951-369-8901
SIGNATURE OF AUTHORIZED OFFICER OF CORPORATION:
SIGNATURE: <u><i>Mark Trautwein</i></u> TITLE: <u>President</u>

NON-COLLUSION DECLARATION

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the President of Trautwein Construction Inc
the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or of any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 1-9-20 [date], at Fontana [city], California [state]

Signed: 

Name: Mark Trautwein
(Print Name Here)

CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of San Bernardino }

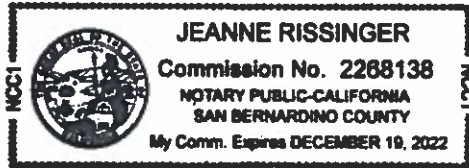
On 1/29/20 before me, Jeanne Rissinger 'Notary Public'
(Here insert name and title of the officer)

personally appeared Mark Trautwein,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Jeanne Rissinger
Notary Public Signature



(Notary Public Seal)

ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

CAPACITY CLAIMED BY THE SIGNER

Individual (s)

Corporate Officer

_____ (Title)

Partner(s)

Attorney-in-Fact

Trustee(s)

Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

- This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.
- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
 - Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
 - The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
 - Print the name(s) of document signer(s) who personally appear at the time of notarization.
 - Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. he/~~she/they~~, is /~~are~~) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
 - The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
 - Signature of the notary public must match the signature on file with the office of the county clerk.
 - Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - Indicate title or type of attached document, number of pages and date.
 - Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
 - Securely attach this document to the signed document with a staple.

IRAN CONTRACTING ACT CERTIFICATION

Pursuant to the Iran Contract Act of 2010 (Public Contract Code 2200-2208), Vendors/Bidders are ineligible to bid on or submit a proposal for any contract with a public entity for goods or services of one million dollars (\$1,000,000) or more if the Vendor/Bidder engages in investment activities in Iran.

MUST BE SUBMITTED WITH BID PROPOSAL IF BID AMOUNT IS \$1,000,000 OR MORE


Prior to bidding on, submitting a proposal, or executing a contract or renewal for a public entity contract for goods or services of \$1,000,000 or more, a vendor must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services ("DGS") pursuant to Public Contract Code section 2203(b) and is not a financial institution extending \$20,000,000 or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code section 2203(c) or (d).

To comply with this requirement, please insert your vendor or financial institution name and Federal ID Number (if available) and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made, contract termination, and three-year ineligibility to bid on contracts. (Pub. Cont. Code § 2205.)

OPTION #1 - CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

<i>Vendor Name/Financial Institution (Printed)</i> Trautwein Construction Inc	<i>Federal ID Number (or n/a)</i> 33-0875481
<i>By (Authorized Signature)</i> 	
<i>Printed Name and Title of Person Signing</i> Mark Trautwein / President	<i>Date Executed</i> 1-9-20

OPTION #2 – EXEMPTION

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>Vendor Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	
<i>Printed Name and Title of Person Signing</i>	<i>Date Executed</i>

Annual Summary of Work Related Injuries and Illnesses



Department of Industrial Relations
Division of Occupational Safety & Health

Year 20 19

All establishments covered by CCR Title 8 Section 14300 must complete this Annual Summary, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the Cal/ OSHA Form 300 in its entirety. They also have limited access to the Cal/ OSHA Form 301 or its equivalent. See CCR Title 8 Section 14300.35, in Cal/ OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days of job transfer or restriction	Total number of days away from work
0	0
(K)	(L)

Injury and Illness Types

Total number of... (M)	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
(1) Injuries	0	0	0
(2) Skin disorders	0	0	0
(3) Respiratory conditions	0	0	0

Post this Annual Summary from February 1 to April 30 of the year following the year covered by the form.

Facility Information

Establishment name Frautwein Construction Inc.
Street 15495 Arrow Blvd.

City Fontana State CA Zip 92335

Industry description (e.g. Manufacturer of motor truck trailers)
pipeline installation

Standard Industrial Classification (SIC), if known (e.g. SIC 3715)
1623

Employment Information

(If you don't have these figures, use the optional Worksheet to estimate)

Annual average number of employees 34

Total hours worked by all employees last year 46982

Sign here


Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Mark Frautwein Title President
Company executive

951-369-8901 Date 1-14-20
Phone

C-17 Contractor's Cal/OSHA Compliance History and SIC Code
THIS DOCUMENT IS TO BE SUBMITTED WITH THE PROPOSAL PACKAGE AT TIME OF BID

Bid Date:	2-5-20	Contractor's Standard Industry Code:	1623
Specification No.	1385	Project Name:	I-215 FWY AND PLACENTIA AVE INTERCHANGE WATER AND SEWER RELOCATION PROJECT
Contractor name:	Trautwein Construction Inc		
Contractor Address:	12223 Highland Ave Ste.106 Box 546, Rancho Cucamonga, CA 91730		
Contractor License No.	773764	Phone No:	951-369-8901
Contact Person:	Mark Trautwein		
Please answer the following questions:			
<p>1. Has the Contractor been cited by Cal/OSHA or any regulatory agency for a violation related to safety or environmental issues within the past seven (7) years? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/></p> <p><i>If yes, please attach all documentation specific to each violation and what actions have been taken to ensure that there is not a repeat violation.</i></p>			
<p>2. Has the Contractor had a fatality or serious incident per Cal/OSHA on a jobsite within the past ten (10) years? No <input checked="" type="checkbox"/> Yes <input type="checkbox"/></p> <p><i>If yes, please attach all documentation specific to each violation and what actions have been taken to ensure that there is not a repeat violation.</i></p>			
I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.			
Contractor's Representative signature:			Date: 1-9-20
Failure to fully divulge, complete and submit this form "may" deem your bid non-responsive			
FOR EMWD USE ONLY:	Field Engineering to forward to Risk Management for review		
Approved:	No <input type="checkbox"/> Yes <input type="checkbox"/>		
Reviewed by Risk Management (signature required)			Date:
Return to (Field Eng.CAR)			By:

cc: Construction Administrator
 File: C-17 Contractor's Compliance History

PROOF OF INSURANCE CERTIFICATE

The Contractor and his subcontractors shall take out and maintain insurance, with coverage acceptable to the District, at his sole cost and expense at all times during the life of the Contract, including the entire time of the Contractor's guarantee.

Note: An Aggregate limit (cap), Professional Employer Organization (PEO), or Self Insurance Plan is not acceptable.

Contractor to insert sample Insurance Certificate showing proof of acceptable Insurance

**EASTERN MUNICIPAL WATER DISTRICT
BID BOND**

Bid Bond No. CSBA-12673

KNOW ALL MEN BY THESE PRESENTS, that we Trautwein Construction, Inc.
(Here insert full name and address or legal title of Contractor)

12223 Highland Avenue, Ste 106 Rancho Cucamonga CA 91739
790 The City Drive South, Suite 200 Orange CA 92868
as Principal, hereinafter called the Principal, and

(Here insert full name and address or legal title of Surety)

a corporation duly organized under the laws of the State of Massachusetts as Surety,
hereinafter called the Surety, are held and firmly bound unto Eastern Municipal Water District.

Obligee, hereinafter called the Obligee, in the sum of Ten Percent of the amount bid. Dollars
(10%), for the payment of which sum well and truly to be made, the said Principal and the
said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally
firmly by these presents.

WHEREAS, the Principal has submitted a bid, dated February 5, 20 20, for _____

1215 FWY and Placentia Avenue Interchange Water and Sewer Relocation Project - Spec #1385
(Here insert full name, address and description of Project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract
with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in
the bidding of Contract Documents with good and sufficient surety for the faithful performance of such Contract
and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the
failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the
Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such
larger amount for which the Obligee may in good faith contract with another party to perform the Work covered
by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

In the event suit is brought upon this Bond by Obligee and judgement is recovered, the Surety shall pay all costs
incurred by Obligee in such suits to be fixed by the court.

Signed and sealed this 31st day of January, 2020

CONTRACTOR AS PRINCIPAL

SURETY

Company: Trautwein Construction, Inc.

Company: _____ (Corporate Seal)
Liberty Mutual Insurance Company

Signature: *Mary Trautwein*

Signature: *Michael D. Stong*

Name: MARY TRAUTWEIN

Name: Michael D. Stong

Title: President

Title: Attorney-in-Fact

This Bid Bond (BB-1) form shall be submitted to be considered a responsive bid

Notary Public Acknowledgment required for Surety and Contractor

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

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State of California)
County of Riverside)

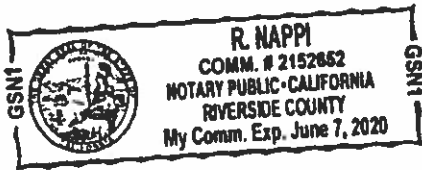
On January 31, 2020 before me, R. Nappi "Notary Public"
Date Here Insert Name and Title of the Officer

personally appeared MICHAEL D. STONG
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature R. Nappi
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____

Signer Is Representing: _____

Signer Is Representing: _____



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Bond No. CSBA-12673

Certificate No: 8202806 - 969561

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Arturo Ayala, Daniel Huckabay, Frank Morones, R. Nappi, Dwight Reilly, Shaunna Rozelle Ostrom, Ben Stong, Michael D. Stong

all of the city of Orange state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 31st day of December, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 31st day of December, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 31st day of January, 2020.



By: Renee C. Llewellyn, Assistant Secretary

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

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State of California }

County of San Bernardino }

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(Here insert name and title of the officer)

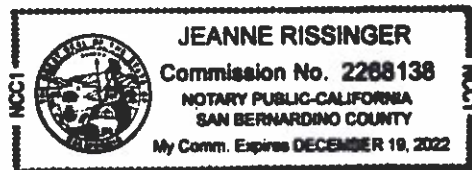
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who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Jeanne Rissinger
Notary Public Signature

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

CAPACITY CLAIMED BY THE SIGNER

- Individual (s)
- Corporate Officer
- _____ (Title)
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Other _____

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 - 8 Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - 9 Indicate title or type of attached document, number of pages and date.
 - 10 Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
 - 11 Securely attach this document to the signed document with a staple.