



Riverside County  
Perris, California

**PREQUALIFICATION  
FOR  
SPECIFICATION NO. 1398**


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**MICROWAVE TOWER: BRODERSON, HUNTER, AND SKY MESA**

**Work Order No. 419837**

**Paul D. Jones, II, P.E. - General Manager**

*Safety is of paramount and overriding importance to  
Eastern Municipal Water District*

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**SPECIFICATION NO. 1398**

**MICROWAVE TOWER: BRODERSON, HUNTER, AND SKY MESA**

**PUBLIC INVITATION TO PREQUALIFY FOR CONSTRUCTION**

**REQUEST FOR PREQUALIFICATION:** General Contractors, General Builders and Electrical Contractors (hereinafter called “Contractor”) interested in submitting proposals for design and construction of the project listed above are invited to prequalify. The prequalification documents, must be completed and submitted for consideration. Contractors who have not been prequalified for the Microwave Tower: Broderson, Hunter, and Sky Mesa Project will not be eligible to bid on the noted project.

It is assumed that the Pre-qualified Contractors will provide all the necessary services to design and install microwave towers at three different District water reservoir sites.

Due to the special requirements and nature of these projects, DISTRICT has determined that prequalification of the prospective contractors is necessary to ensure that Contractors have the requisite experience and financial liquidity to complete the project. Prospective Contractors who execute and deliver this prequalification package to DISTRICT shall be bound by all terms contained in the prequalification package.

**The DISTRICT issued a Public Invitation to Prequalify in December 2019. One general Contractor met the minimum requirements to prequalify for Spec 1398.**

**The Contractor listed below does not need to submit another prequalification package:**

CONTRACTOR/ADDRESS	CONTACT & E-MAIL
Diversified Communications Services 1260 Pioneer Street Brea, CA 92821	Steven Hurley Email: <a href="mailto:bids@diversified.net">bids@diversified.net</a> Ph: (714) 851-3380

**MINIMUM QUALIFICATION REQUIREMENTS:**

Contractors must demonstrate the satisfactory construction of a **lattice communication towers, or comparable facility, involving new construction**, within the last **Five (5)** years, as follows:

- A. Design Type: Design/Build;** preliminary and final design, facilities site analysis, geotechnical investigation and analysis, project management, survey, preparation of design documents (plans and specifications), and cost estimates.
- B. Construction Type: Specialty;** lattice antenna towers; including but not limited to steel, guys, assembly hardware, anchor materials, base plates, leveling nuts, safety ladders and rest platforms, waveguides or cable raceway, grounding systems with bus and hardware, medium intensity FAA lighting, FAA painting, guy markers, and accessories.

- C. Other:** Experience must include work of at least two (2) projects performed on existing/currently operational facilities that involve geotechnical surveys and civil site work

Contractors failing to meet these minimum requirements will be rejected and will not be prequalified. In addition, each Contractor will be evaluated utilizing the factors listed on the prequalification rating chart made a part of this package.

The Contractor shall provide a reference for each of its similar projects. The District will be contacting each reference to determine the Contractors ability to perform the work in a satisfactory manner.

**SCOPE OF WORK:** Professional engineering services to design and build a communication tower at three tank sites.

- **Location:** The project is located at: various locations, see attached exhibits.
- **Description of Work:** The Work will include project management, site investigation, tower and foundation planning and design, preparation of design specifications and drawings, tower and foundation construction

The Contractor is responsible to comply with the requirements of CEQA, such as, the District's mitigation monitoring and reporting program (recommended mitigation measures) as proposed in the final adopted Mitigated Negative Declaration/Initial Study to prevent any environmental impacts related to the project scope.

Additional requirements for equipment to be provided by the General Contractor will be set forth in the Detailed Provisions of the forthcoming Project Contract Documents. The Contractor is also required to furnish complete detailed shop drawings, erection instructions, and the necessary engineering services specified.

**INSURANCE:** At all times during the life of this contract, Contractor and his subcontractors shall procure and maintain Commercial Liability, Automobile Liability, Workers Compensation, Equipment Floater and Builders Risk. Each such policy of insurance shall be issued by insurance carriers that are rated no less than A-, Class VIII or better by the A. M. Best Company and licensed to transact insurance business in the State of California. **An Aggregate limit (cap), Professional Employer Organization (PEO), or Self Insurance Plan is not acceptable.**

**PREVAILING WAGE REQUIREMENTS:** This project is subject to the provisions of the California Labor Code. The Director of Industrial Relations has ascertained the general prevailing rates of wages and the general prevailing rates for legal holiday and overtime work in Riverside County. The Public Works Requirements under the California Administrative Code, Title 8, Group 3, Section 16100 shall apply, which include:

1. All applicable requirements of sections 1771, 1774-1776, 1813, and 1815
2. The appropriate number of apprentices are on the job site, as set forth in Labor Code Section 1777.5

3. Workers' compensation coverage, set forth in Labor Code Sections 1860 and 1861
4. To keep accurate records of the work performed on the public works project, as set forth in Labor Code Section 1812
5. Inspection of payroll records pursuant to Labor Code Section 1776, and as set forth in Section 16400 (e) of these regulations
6. Cost Proposals for Operations and Maintenance services
7. Other requirements imposed by law

**Public Works Contractor Registration.** This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

**All bidders must provide a Contractor Registration Extract (pdf) with your bid showing active registration from the Public Works Contractor Registration online registration website:**

<https://cadir.secure.force.com/ContractorSearch>

Pursuant to Section 1771.1 of the Labor Code, no contractor or subcontractor shall be qualified to bid on, be listed in a bid proposal, or engage in the performance of any contract for public work unless currently registered with the Department of Industrial Relations to perform public work pursuant to Section 1725.5 of the Labor Code. *It shall not be a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Sections 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.* No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

All contractors and subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement). Additionally, the awarded Contractor shall submit certified payroll records to the District.

In addition, awarded Contractor must post jobsite notices prescribed by regulations.

**TIME OF COMPLETION / CONSTRUCTION COST:** The advertisement for the **Microwave Tower: Broderon, Hunter, and Sky Mesa Prequalification** is anticipated to occur in the first quarter of 2020. The bonding estimate for these projects range from **\$500,000 to \$2 million.**

**OBTAINING A PREQUALIFICATION PACKAGE:**

This Prequalification Package is only available electronically. Interested General Contractors may obtain a copy as follows:

- On our website at [www.emwd.org](http://www.emwd.org). To view and download these documents, navigate to **Doing Business, Construction** and select **Construction Bid Opportunities**. If obtaining the prequalification package online, complete the Plan Holder Registration form to receive email notification of any updates to the prequalification process.

**Questions:** Specific questions regarding the prequalification process shall be addressed as follows:

**Ed Serna**  
**Eastern Municipal Water District**  
Email to: [sernae@emwd.org](mailto:sernae@emwd.org)  
cc: [abellam@emwd.org](mailto:abellam@emwd.org)

**SUBMISSION OF COMPLETED PREQUALIFICATION PACKAGE:** The time and date to submit **five (5) hard** copies and **two (2) Flash Drives** (electronic copy in smart PDF) of a fully completed questionnaire is **no later than close of business:**

**March 20, 2020**

**Note: Failure to submit five (5) copies and two (2) Flashdrives (electronic copy in smart PDF) and/or incomplete packages are grounds for immediate disqualification.**

The prequalification packages shall be submitted under seal and marked as follows:

**CONFIDENTIAL - REQUEST FOR PREQUALIFICATION**  
**Microwave Tower: Broderon, Hunter, and Sky Mesa**

**Regular Mail or Express Mail:**

Eastern Municipal Water District  
Attn: Engineering Department (**Attn: Melissa Abella**)  
P O Box 8300  
Perris, CA 92572-8300

**Hand Delivered, Federal Express or Courier Service:**

Eastern Municipal Water District  
Attn: Engineering Department (**Attn: Melissa Abella**)  
2270 Trumble Road  
Perris, CA 92570

If hand delivering your package, please access the parking lot designated as VENDOR/BIDDERS and go to the Operations and Maintenance Lobby to have your package time-stamped by the Receptionist.

**COMPLETED PREQUALIFICATION PACKAGE **CAN NOT** BE  
SUBMITTED ELECTRONICALLY VIA E-MAIL OR FTP SITE**

**NOTIFICATION OF PREQUALIFICATION STATUS:** Upon completion of the prequalification process, all General Contractors who submitted a prequalification package shall be notified of their status, in writing, on or about:

**March 30, 2020**

**INSTRUCTIONS:**

1. Any Contractor who wishes to submit a proposal for the **Microwave Tower: Broderon, Hunter, and Sky Mesa Prequalification** is required to complete, execute, and submit as follows:

**Five (5) hard copies to include all instructions and forms**

**Two (2) Flash Drives in smart PDF format**

This Prequalification Package is only available electronically. Interested General Contractors may obtain a copy as follows:

On our website at [www.emwd.org](http://www.emwd.org). To view and download these documents, navigate to **Construction** and select **Public Works Projects Open Bids**. If obtaining the prequalification package online, complete the Plan Holder Registration form to receive email notification of addenda issued.

**Questions due by February 27, 2020:** Specific questions regarding the Project or the prequalification process shall be submitted **in writing by 5:00 p.m.** to Mr. Ed Serna c/o Melissa Abella; EMAIL: [sernae@emwd.org](mailto:sernae@emwd.org) cc: [abellam@emwd.org](mailto:abellam@emwd.org). **Questions received after this time may not receive a response from the District.**

2. Only those Contractors who wish to submit prime proposals on the noted projects need to submit prequalification. Contractors who have not been prequalified through this process will not be eligible to bid on the projects.
3. For joint ventures, a Request for Prequalification shall be completed by each Contractor in the joint venture and shall be submitted **as a single package along** with an executed "Joint Venture Statement of Intent" (**Attachment A**) signed/completed by both firms, a copy of which is enclosed. **Joint ventures shall be comprised of not more than two single Contractors.**
4. Separate performance and payment bonds, each for 100 percent of the contract amount, will be required. Contractors wishing to prequalify shall identify their anticipated surety companies.

5. The Request for Prequalification document shall be completed in full by typing or legible hand lettering in black ink. The rating sheets are for information only and shall be completed by the District. All sections (including instructions and forms) included in this document shall be submitted. Where space provided for responses is inadequate, prospective Contractors should supplement the answers with additional referenced attachments as necessary.
6. All information submitted for the prequalification process shall become the sole property of DISTRICT. The questionnaires and financial information are not public records and shall not be subject to review or inspection by outside individuals or organizations. However, the names of Contractors applying for prequalification are public records.
7. To be prequalified, Contractors must demonstrate the satisfactory completion, as a Contractor as follows:

**At least two (2) similar projects with a construction costs ranging from \$500,000 to \$1 million for EACH project within the last five (5) years** with all other criteria noted within the Minimum Qualifications Requirements section.

**Contractors failing to meet the minimum requirements stated above will not be considered for prequalification.**

8. All Contractors submitting the prequalification form must be licensed in the state of California, at the time the prequalification forms are submitted to DISTRICT, with the following licenses and certifications:
  - **Class A – General Engineering Contractor,**
  - **Class B – General Building License,**
  - **and/or Class C-10 Electrical**

**Contractors who fail to meet the license classifications and certification listed above will not be considered for prequalification.**

9. Each Contractor submitting a request for prequalification will be evaluated utilizing the factors listed on the prequalification rating chart, which has been provided to each Contractor seeking prequalification. A prequalification committee appointed by DISTRICT will determine the rating of each Contractor on the various items contained on the prequalification rating chart. Certain factors listed on the prequalification rating chart will be given greater weighting by DISTRICT as indicated on the prequalification rating chart. The Contractors who fail to achieve this minimum score will not be prequalified and will not be allowed to propose on the noted projects.
10. All requests for prequalification must be completed by answering all of the questions and the questionnaire shall be verified under oath by the Contractor by execution and notarization of the verification included at the end of the questionnaire form.



Prequalification questionnaires that are not completed by a Contractor and questionnaires, which do not include the executed and notarized verification, may be disregarded. Alternatively, DISTRICT may require supplemental information from prospective Contractors for incomplete information at the discretion of DISTRICT.

11. Upon completion of the prequalification process, all prospective Contractors who have prequalified and all prospective Contractors who have failed to prequalify will be notified, in writing.
12. Prospective Contractors that are not prequalified shall have **five (5) working days** after being notified to deliver a written notice to appeal DISTRICT's decision. Prospective Contractors who fail to deliver this written request to DISTRICT within the date specified above expressly waive the right to appeal the decision of DISTRICT. Written notification shall be submitted to:

**Ed Serna, c/o Melissa Abella, Field Engineering**

FAX: 951-928-6111 or email to [abellam@emwd.org](mailto:abellam@emwd.org) and [sernae@emwd.org](mailto:sernae@emwd.org)

13. In the event a prospective Contractor has made a written request to obtain DISTRICT's basis for disqualification and any supporting evidence within the **five (5) day period**, DISTRICT will provide this information to the prospective Contractor.
14. Prospective Contractors shall have **five (5) working days** from receipt of DISTRICT's letter explaining the basis for the disqualification and any supporting evidence to rebut this evidence and to present any evidence to DISTRICT explaining why the prospective Contractor should be found qualified. This evidence will be evaluated by DISTRICT and the prospective Contractor who has provided it will be notified of the result, in writing.  
  
Prospective Contractors who fail to submit this evidence within the **five (5) working day period** expressly waive the right to contest DISTRICT's decision.
15. If any prospective Contractor fails to meet the **five (5) working day** deadlines provided above, the proposed prequalification rating may be adopted by DISTRICT without any further proceedings.
16. The decision made by DISTRICT following review of any rebutting evidence submitted by any prospective Contractor shall be the final decision of DISTRICT unless DISTRICT notifies the prospective Contractor that it will allow a hearing, at DISTRICT's sole discretion.
17. DISTRICT reserves the right to require prospective Contractors to clarify any information provided or to require prospective Contractors to submit additional information determined necessary by DISTRICT to evaluate prequalification for any Contractor.
18. Contractors who are not pre-qualified shall not be entitled to propose on the project.


19. Prospective Contractors understand and acknowledge that DISTRICT will be relying upon the truthfulness of all information contained in the questionnaire in evaluating each prospective Contractor.

Each prospective Contractor warrants and represents that all information contained in the prequalification questionnaire is true and adequate as stated. In the event DISTRICT subsequently discovers that any information provided by any prospective Contractor is inaccurate or misleading, this shall be a separate and independent ground for disqualification of the prospective Contractor. Prospective Contractors disqualified on this basis will not be allowed to submit a proposal on the project.

20. Upon execution below, each prospective Contractor acknowledges they have carefully read and understood all terms of the prequalification process and agree to be bound by all of these terms. In the event any action or proceeding is commenced to interpret, enforce, or invalidate any of the terms of this Agreement, jurisdiction and venue shall lie only in the State Courts in the County of Riverside. The parties hereby expressly agree that this is the correct jurisdiction and venue for resolution of all disputes arising with respect to the prequalification process.

In the event any Contractor commences any action or proceeding challenging any prequalification decision made by DISTRICT, and the decision made by DISTRICT is subsequently upheld, the Contractor challenging the decision shall pay all attorneys' fees, expert fees and costs, and court costs incurred by DISTRICT and the Engineer in addition to all other relief provided by law.

**This is not a solicitation of proposals. No guarantees, expressed or implied, are made that the above schedule will be followed, that the Projects will be constructed as described, or that the Projects will be constructed at all. DISTRICT reserves the right to change or delete the Projects. Contractors responding to this invitation do so at their own risk and option and therefore, assume full responsibility for all associated costs.**

BY   
for Paul D. Jones, II, P.E. General Manager  
Eastern Municipal Water District

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