

## EASTERN MUNICIPAL WATER DISTRICT Disposition Table

This Eastern Municipal Water District Administrative Code was adopted on May 15, 2013, by Resolution No. 5111. This Code replaces an earlier Administrative Code. This Code may be revised by Resolution. When revisions occur, the version will be noted on this page and on revisions to this Disposition Table.

<u>Adopted</u>	<u>Res. No.</u>	<u>Section</u>	<u>Description</u>
May 15, 2013	5111	Entire Code	Adopt New Admin Code
Jun 5, 2013	5111.1	Article 8, Title 5	Add Article 8 to Title 5 – Water Wheeling
Jun 19, 2013	5111.2	2.401	Amend section 2-401(b) re Employees’ MOU
Jun 19, 2013	5166	3.304 / Exhibit A	Add section 3-304 re Consolidated Schedule of Rates, Fees and Charges
Jul 17, 2013	5170	5.302 5.504(c)(19) 5.504(c)(24) 5.504(f)(4) 5.504(g)(4) 5.504(g)(5) 5.504(l)(2) 5.504(n)(2)(b)(iii) 5.504(p)(4) 6.210(a)(1) 6.210(a)(3) 6.210(a)(4) 6.210(a)(6) 6.501(a) 6.503(g) 6.606 7.302(h) 7.407(a) 7.407(e)	Incorporating references to the Consolidated Schedule of Rates, Fees and Charges
Sep 4, 2013	5178	2.208	Amended section 2.208 Expenses
Sep 4, 2013	5179	Article 6, Title 2	Added Article 6 to Title 2 relating to Travel, Expenses and Reimbursement for District Employees
Oct 2, 2013	5182	2.406 2.408 2.410 2.411(a)  2.521(b) 2.521(e)(6)	Amended section 2.406 Discipline Amended section 2.408 Employment Policies Amended section 2.410 Grievance Amended section 2.411(a) relating to Equal Employment Opportunity and Nondiscrimination Amended section 2.521(b) Harassment Amended section 2.521(e)(6) relating to Nepotism

<u>Adopted</u>	<u>Res. No.</u>	<u>Section</u>	<u>Description</u>
Nov 6, 2013	5197	Article 9, Title 5	Added Article 9 to Title 5 – Land Development Water Supply and Service
Dec 18, 2013	5189	3.304 / Exhibit A	Amended Exhibit A - Consolidated Schedule of Rates, Fees and Charges relating to Water Financial Participation Charge, Sewer Financial Participation Charge and Sewer Treatment Plant Capacity Charge
Mar 12, 2014	2014-031	3.701	Amended section 3.701 Purpose and Contracting Principles
Mar 26, 2014	2014-033	5.601 Article 10, Title 5	Amended section 5.601 relating to water conservation policies, practices and procedures Added Article 10 to Title 5 – Water Shortage Contingency Plan
May 21, 2014	2014-054	2.207 2.520 2.603 2.605 2.606 2.608 3.101 3.102 3.103 3.408 3.507(e)	Amended section 2.207 relating to Compensation Amended section 2.520 relating to Filing Disclosure Statements Amended section 2.603 relating to Travel Authorization Amended section 2.605 relating to Reimbursement of Expenses Amended section 2.606 relating to Cash Advances and Credit Card Usage Amended section 2.608 relating to Procedures to Implement the Travel and Expense Policy Amended section 3.101 General Amended section 3.102 relating to Budget Amended section 3.103 relating to Financial Reports Amended section 3.408 relating to Administration Amended section 3.507(e) relating to signatures
May 21, 2014	2014-066	Article 8 of Title 3	Added Article 8 to Title 3 – Interest Rate Swaps
Jun 18, 2014	2014-084	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges Incorporating Certain Rates, Fees, and Charges for 2014, 2015, and 2016 (Turner)
Jul 2, 2014	2014-098	5.1007	Amended section 5.1007 relating to Process Initiation/Termination of Water Shortage Contingency Stages and Modification of Actions Taken in Each Stage
Sep 17, 2014	2014-120	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges Incorporating Ministerial Amendments
Oct 1, 2014	2014-133	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges for Recycled Water Rates Effective October 1, 2014 and October 1, 2015

<u>Adopted</u>	<u>Res. No.</u>	<u>Section</u>	<u>Description</u>
Nov 5, 2014	2014-141	2.207 2.208 2.601 2.604 2.605 2.606 4.201	Amended Administrative Code relating to board compensation and expense reimbursement, employee expense reimbursement, and public records.
Jan 7, 2015	2014-150	2.207	Amended Administrative Code relating to board compensation
Mar 18, 2015	2015-011	1.105 1.211(j) 2.207(b) 2.211 2.213(a) 2.302 2.303(b) 2.403 2.504(d)(1) 2.504(d)(2)  2.504(d)(3)(a) 2.504(d)(3)(b)  2.504(d)(3)(c)  2.516(e) 2.520 2.608  3.102(b) 3.408 3.501 3.507(e) 3.607 3.609(a)  3.703(a)  3.705  3.712 3.713 3.901 5.302 5.601(b)(5)  5.601(c)(4)  5.601(d)  5.601(e)	Amended section 1.105 re Maintenance of Code Amended section 1.211(J) re Board Secretary Definition Amended section 2.207(b) re Compensation Amended section 2.211 re Record of Proceedings Amended section 2.213(a) re Agenda Amended section 2.302 re General Amended section 2.303(b) re General Manager Amended section 2.403 re Wages Amended sections 2.504(d)(1) and 2.504(d)(2) re Communication; Public Awareness Guidelines  Sections 2.504(d)(3)(a) and 2.504(d)(3)(b) struck in their entirety  Section 2.504(d)(3)(c) renumbered as section 2.504(d)(3)(a)  Amended section 2.516(e) re Disqualification Amended section 2.520 re Filing Disclosure Statements Amended section 2.608 re Procedures to Implement The Travel and Expense Policy Amended section 3.102(b) re Budget Amended section 3.408 re Administration Amended section 3.501 re Deposits Amended section 3.507(e) re Accounts Amended section 3.607 re Time for Action Amended section 3.609(a) re Claim as Prerequisite to Suit Amended section 3.703(a) re General Manager's Authority Amended section 3.705 re Procurement of Supplies, Equipment and Services Amended section 3.712 re Other Procedures Amended section 3.713 re Disposal Added Article 9, Section 3.901 re Use of District Facilities Amended section 5.302 re Fees and Deposits: General Amended section 5.601(b)(5) re Water Conservation (General); rates Amended section 5.601(c)(4) re Water Conservation (General); rates Amended section 5.601(d) re Water Conservation (General); Requirements for New Landscape Meters Amended section 5.601(e) re Water Conservation (General); Special Conditions

<u>Adopted</u>	<u>Res. No.</u>	<u>Section</u>	<u>Description</u>
Continued: Mar 18, 2015	2015-011	5.1009	Amended section 5.1009 re Water Shortage Contingency Plan Stages and Enforcement
		7.416	Added section 7.416 Recycled Water System Demand Management Plan
		3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges
May 8, 2015	2015-034	5.601 5.602	Amended Administrative Code relating to water conservation/recycled water use.
Jun 17, 2015	2015-074	2.303(d)	Added section 2.303(d) regarding general manager authority to enter into contracts
		4.401	Amended section 4.401 regarding personal property
		5.110	Amended section 5.110 regarding Individual Main Extension: Privately Financed
		5.111	Amended section 5.111 regarding Individual Main Extensions: Refunding Agreements
		5.116	Amended section 5.116 regarding Multiple Service to One Property
		5.122	Added section 5.122 regarding Remote Meters
		5.204	Amended section 5.204 regarding Construction Water and Residential Temporary Water Service
		5.205	Amended section 5.205 regarding Fire Hydrants
		5.307	Section 5.307 amended regarding Financial Participation Charge Policies: Domestic Water Systems Facilities
			Financial Participation Charges
		5.308	Deleted section 5.308
		5.314	Amended section 5.314 regarding Bills Due When Presented
		5.316	Amended section 5.316 regarding Application of Deposits
		5.322	Amended section 5.322 regarding Delinquent Customer at Same or New Address
		5.324(a)	Amended section 5.324(a) regarding Payments (Returned Items) Not Honored at Bank
		5.403(a)	Amended Section 5.403(a) regarding Unauthorized Use Of Fire Hydrants or Water Appurtenances
		5.504(c)(12)	Amended section 5.504(c)(12) regarding Cross Connections / California Department of Public Health
		5.504(c)(15)	Amended section 5.504(c)(15) regarding Cross Connections / Cross-Connection
		5.504(c)(19)	Amended section 5.504(c)(19) regarding Cross Connections / Detector Check Assemblies
		5.504(c)(28)	Amended section 5.504(c)(28) regarding Cross Connections / Remote Service
		5.504(c)(46)	Amended section 5.504(c)(46) regarding Cross Connections / Remote Service
		5.504(c)(54)	Amended section 5.504(c)(54) regarding Cross Connections / State Water Resources Control Board, Division of Drinking Water
		5.504(j)(6)	Amended section 5.504(j)(6) regarding Cross Connections / Residential Fire Service Protection
		5.504(n)(2)(b)(ii)	Amended section 5.504(n)(2)(b)(ii) regarding Cross Connections / Qualifying service

<u>Adopted</u>	<u>Res. No.</u>	<u>Section</u>	<u>Description</u>
Continued: Jun 17, 2015	2015-074	5.702(b) 5.705 5.707(a) 6.207 6.210(a)(3) 6.401(a) 6.603(d) 7.106(c) 7.301 7.305(a) 7.306(c) 7.405(b) 7.405(k) 7.406(b) 7.409 7.412 7.501(f) 7.601 3.304 / Exhibit A	Amended section 5.702(b) regarding Termination Of Service Amended section 5.705 regarding Water Theft Amended section 5.707(a) regarding Inspection Amended section 6.207 regarding Application for Sewer Laterals Amended section 6.210(a)(3) regarding Prerequisite Financial Arrangements Amended section 6.401(a) regarding Sewer System Facilities Extensions Amended section 6.603(d) regarding Basic Concepts and Criteria Amended section 7.106(c) regarding Authority Amended section 7.301 regarding Public Recycled Water Facilities and Service Connections Amended section 7.305(a) regarding Marking Water Facilities Amended section 7.306(c) regarding Cross-Connection Prevention Amended section 7.405(b) regarding Conditions of Service / Studies and Reports Amended section 7.405(k) regarding Conditions of Service / Recycled Water for Construction Use Amended section 7.406(b) regarding Request for Service Amended section 7.409 regarding Non-Registering Water Meter Amended section 7.412 regarding Cross-Connection Testing Amended section 7.501(f) regarding Private On-Site Recycled Water Systems Amended section 7.601 regarding Introduction Updated Consolidated Schedule of Rates, Fees, and Charges
Jul 15, 2015	2015-082	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges
Aug 19, 2015	2015-103	5.1009	Amended section 5.1009 regarding updates to Water Shortage Contingency Plan Stages and Enforcement
Sep 16, 2015	2015-107	5.601(d) 5.601(e)	Amended section 5.601(d) regarding Requirements for New Landscape Meters and 5.601(e) regarding Special Conditions
Oct 21, 2015	2015-108	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees, and Charges to Update Financial Participation Charges and Miscellaneous Volumetric Rates
Dec 16, 2015	2015-141	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees, and Charges to Update Financial Participation Charges and Miscellaneous Volumetric Rates

<u>Adopted</u>	<u>Res. No.</u>	<u>Section</u>	<u>Description</u>
Jan 20, 2016	2016-016	5.1009	Amended section 5.1009 regarding updates to the Water shortage Contingency Plan
Jan 20, 2016	2016-017	6.104 6.204	Added paragraph (x) "Graywater" to section 6.104 Definitions: General Amended section 6.204 regarding Regulations for Waste Discharge, Graywater, and Sewer use
Feb 3, 2016	2016-019	2.207	Amending section 2.207 Compensation as it relates to indexed changes to board compensation
Jun 15, 2016	2016-073	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees, and Charges
Jun 15, 2016	2016-075	5.104 5.105(a) 5.106(b) 5.108(a) 5.110 5.110(a) 5.111 5.117(a) 5.314 5.601 5.702 7.301(a) 7.301(h) 7.407	Added paragraph (c) to section 5.104 General to clarify ownership and property maintenance responsibilities between District and property owners Amended section 5.105(a) to clarify that it includes "design" as well as construction and dedication. Amended section 5.106(b) to clarify District and applicants' responsibilities for water pressure design requirements. Amended section 5.108(a) to clarify applicants' responsibilities to obtain water service Removed "Individual" from title of section 5.110 Amended section 5.110(a) to clarify language Removed "Individual" from title of section 5.111 Amended section 5.117(a) to incorporate provisions for reimbursement refunding agreements and prevailing wage requirements. Amended section 5.314 Bills Due When Presented to revise due dates for bills from 15 days to 21 Amended section 5.601(c) to cross-reference water efficiency requirements in place under section 5.601(a) Amended section 5.702 Termination of Service to revise date for notification of termination for non-payment from 19 days to at least 26 days Added paragraph (2) regarding recycled facilities Amended section 7.301(h) to provide a reference to the District's Standard Facilities Agreement Amended section 7.407 Charges for Service to revise due dates for bills from 15 days to 21
Sep 7, 2016	2016-111	2.212 2.411 2.505 2.520 2.607 7.101 7.102 7.103 7.104 7.105 7.106	Amended regarding Rules of Conduct Amended regarding Equal Employment Opportunity and Non-Discrimination Amended regarding Conflicts of Interest Amended regarding Filing Disclosure Statements Amended regarding Travel Time Compensation Amended regarding Introduction Amended regarding Purpose Amended regarding Policy Amended regarding Intent Amended regarding Scope Amended regarding authority

<u>Adopted</u>	<u>Res. No.</u>	<u>Section</u>	<u>Description</u>
		7.201	Amended regarding Terms
		7.301	Amended regarding Public Recycled Water Facilities and Service Connections
		7.302	Amended regarding On-Site Recycled Water Facilities
		7.304	Amended regarding Conversion of Public Water Facilities
		7.306	Amended regarding Cross-Connection Prevention
		7.401	Amended regarding General Statement
		7.402	New section added regarding Availability of Recycled Water and Recycled Water Demand Management Plan
		7.403	<u>Formerly</u> 7.402 Size, Location and Installation of Service Line. <u>Deleted former 7.403</u> Relocation of Recycled Water Service Line.
		7.405	Amended regarding Conditions of Service
		7.406	Amended regarding Request for Service
		7.407	Amended regarding Charges for Service
		7.410	Deleted (Meter Testing). <i>(Please note, former 7.411 Annual Site Inspections is renumbered as 7.410, even though not indicated in resolution.)</i>
		7.411	Amended regarding Cross-Connection Testing. <u>Formerly</u> 7.412. <i>(Please note, typo in resolution shows this section still numbered as 7.412.)</i>
		7.412	Amended regarding Wholesale Recycled Water Service <u>Formerly</u> 7.413
		7.413	Amended regarding Discontinuance of Service <u>Formerly</u> 7.414
		7.414	Amended regarding Re-Establishment of Service <u>Formerly</u> 7.415
		7.416	Deleted. (Recycled Water System Demand Management Plan)
		7.501	Amended regarding Private On-Site Recycled Water Systems
		7.601	Amended regarding Introduction
		7.602	Amended regarding Informal and Formal Enforcement Procedures
Oct 19, 2016	2016-128	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees, and Charges
Dec 21, 2016	2016-142	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees, and Charges
Jan 4, 2017	2017-002	2.207	Amended Indexed Adjustments to Board of Directors Compensation
Jan 18, 2017	2017-006	3.801	Amended Comprehensive Debt Policy
July 19, 2017	2017-072	3.304/ Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges
Nov. 15, 2017	2017-120	3.304/ Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges
Dec. 6, 2017	2017-129	3.304/ Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges

<u>Adopted</u>	<u>Res. No.</u>	<u>Section</u>	<u>Description</u>
Dec. 20, 2017	2017-152	5.601	Amended General as it relates to Water Use Efficiency, Water Budgets Water Shortage Contingency Plan
Dec. 20, 2017	2017-152	5.1009	Amended Water Shortage Contingency Plan Stages and Enforcement
Dec. 20, 2017	2017-154	2.207	Amended Compensation as it Relates to Indexed Changes to the Board Compensation
Feb. 21, 2018	2018-009	3.304 / Exhibit A	Amended Consolidated Schedule of Rates, Fees and Charges
Feb. 21, 2018	2018-014	2.208(f)	Amended subsection (f)
		2.520	Amended Designated Position
		2.603	Amended subsections (b), (c)(1), (2) and add (3)
		2.604	Amended subsections (b) and (c); (d)(2);
		3.901	Amended language
		5.206	Added Submeters section
		5.306	Added subsection (d)
		5.502	Amended subsections (a), (b) and (c)
		5.504	Amended subsections (c)(5), (11), (47) and (48); (g)(4); (h)(2)(c) and (e); (j)(1); (j)(2)(a); (j)(2)(e)(iii)-(x); (n)(2)(b)(iii); (p)(1),
		5.601	Amended subsections (d)(1); (e) §5.602
		5.902	Amended subsections (a) and(b)
		6.102	Amended Heading
		6.104	Amended Heading; Amended subsections (l)-(w); Added subsections (q) (1) and (2)
		Article 2 of Section 6	Amended Heading
		6.201	Amended Heading and language
		6.202	Amended Heading; Amended subsections (a);(b); and (b)(1)-(3)
		6.203	Amended language: "Sewer Service Lateral"
		6.205	Amended language: "Sewer Service Lateral"
		6.207	Amended Heading; amended language: "Sewer Service Lateral"
		6.209	Amended language: "Sewer Service Lateral"
		6.210	Amended subsections (a); amended language: "Sewer Service Lateral" in (a)(1); (2)(c) and (d)
		6.212	Amended language: "Sewer Service Lateral"
		6.213	Amended language: "Sewer Service Lateral" and "Private Sewer System"
		Article 4 of Section 6	Amended Heading
		6.401	Corrected typos
		6.402	Amended language: "Sewer Service Lateral"
		6.701	Amended subsection (d)(1)(c)
		7.201	Amended subsection (p)
		7.306	Amended subsections (a) through (c)
		7.401	Amended Heading; Amended subsections (a) and (b)
		7.404	Amended language
		7.405	Amended subsection (e)
		7.406	Amended subsections (b) and (c)
10/17/18	2018-145	3.305	Add Section: Consideration of Special Benefits Areas