This information is being provided to assist mutual customers working with cities or other local water agencies to better understand EMWD’s processes, timeframes, and applicable fees. In some cases, cities and local water agencies construct and operate their own water and sewer facilities that connect to EMWD’s facilities; direct connections are applied for through the subject agency. In those instances, payment of fees for the use of both the agency providing the direct connection and use of EMWD facilities apply.

FINANCIAL PARTICIPATION CHARGES

Financial Participation Charges (FPCs) are a way to equitably fund the capital cost of water and sewer systems, and pay for the cost of providing additional long-term supply for service applicants. The charge is collected from all applicants who request a new water and/or sewer service connection; or new businesses whose change in use is determined to have increased sewer discharge, based on EMWD Tenant Type codes.

There are areas where construction of major facilities have resulted in costs not supported by the FPCs. The extraordinary costs for these improvements are recovered through a special benefit area surcharge fee in addition to the FPCs. Some of these areas include:

- Old Town Temecula
- Temecula Wine Country
- Winchester
- Murrieta
- San Jacinto

Establishing a New Business or New Construction

Eastern Municipal Water District
Development Services Department

2270 Trumble Road
P.O. Box 8300
Perris, CA 92572

(951) 928-3777 ext. 2081
(951) 928-6118 fax

For more information, visit www.emwd.org

The mission of Eastern Municipal Water District is to deliver value to our diverse customers and the communities we serve by providing safe, reliable, economical and environmentally sustainable water, wastewater, and recycled water services.

10/2020
DEVELOPMENT SERVICES DEPARTMENT REQUESTS

RESIDENTIAL REQUESTS:

Requests for new water and/or sewer connections typically take six weeks; from the date required documentation is received, at which time a formal Application for Service (AFS) is provided with applicable fees and service requirements.

For direct installations to Eastern Municipal Water District (EMWD) facilities, following return of the AFS documents and payment, installations are typically completed within six weeks.

Contact the Development Services Department at 951-928-3777 ext. 2081 or via email at DSCoordinationGroup@emwd.org for submittal requirements.

PERMITS/LICENSES FOR NEW BUSINESSES:

Federal and State regulations require that EMWD review all commercial, industrial and institutional projects prior to issuance of building permits and/or receipt of certificate of occupancy.

This includes review of the following:

- Building permits for Tenant Improvements
- Non-construction Certificate of Occupancy
- Business Licensing

All requests are screened over the phone for change in use type from the prior tenant/business on record (based on EMWD tenant type codes, for more information visit www.emwd.org). Depending on the change in use type, EMWD may require additional documentation for further review to determine:

- Sewer capacity requirements and applicable fees.
- Sewer discharge to EMWD facilities for trap requirements to ensure proper handling of wastewater containing floatable or flammable wastes, sand, or other ingredients deemed harmful by EMWD.
- Review of industrial waste to ensure compliance and permitted to discharge into EMWD facilities.

Review typically takes six weeks from receipt of requested documentation. At that time, a formal AFS is provided with fees due (if applicable) and service requirements. An EMWD release to the jurisdictional agency will be issued once all requirements and applicable fees have been satisfied.

If additional documentation and review are not required, the typical turnaround time is 2-5 business days for EMWD release.

Contact the Development Services Department at 951-928-3777 ext. 2081 or via email at DevelopmentServicesTechnicianGroup@emwd.org for submittal requirements.

NEW DEVELOPMENT (NEW CONSTRUCTION):

Extension of facilities to acquire new service connections.

Contact the Development Services department at 951-928-3777 ext. 4409 or via email atduediligence@emwd.org to schedule a free of charge Due Diligence Meeting. Development Services staff will provide you with information on the process associated with construction of new facilities, required documentation, fees and turnaround times.

It is recommended that EMWD be contacted as early as the entitlement process with the jurisdictional agency.

Applying for new service connections off existing facilities.

Contact the Development Services Department at 951-928-3777 ext. 2081 or via email at DevelopmentServicesTechnicianGroup@emwd.org.

A Development Services Technician will follow up to provide submittal requirements. Review of accepted submittal will take between 12 and 15 weeks.

A formal AFS will follow the completion of the review, which provides information related to applicable fees and EMWD requirements to proceed with the request. Upon return of the AFS document(s) and payment, the processing to proceed with acquiring new service(s) takes four to six weeks.

Footnotes:

(1) To determine existing facilities in relation to your project’s site, you may obtain this information through EMWD’s Public Map Portal at emwd.org or contact EMWD’s Maps and Records Department at 951-928-3777 ext. 4330.

(2) Times vary depending on existing versus new lateral installations.