

WILL-SERVE LETTER REQUEST

Company Name : _____ Date : _____
Contact Name : _____ Mail To : _____
Mailing Address : _____ Call When Ready

Telephone Number : _____ Fax Number : _____
E-Mail Address : _____

Service Requested : Water Only Sewer Only Water and Sewer

Agency Requesting Letter : _____

TYPE OF REQUEST (Please mark one) : Residential New Single Adding
\$31.00 Lot Dwelling Second Unit

Assessor's Parcel Number : _____
Service Address : _____
Location : _____

Subdivision Tract : Must provide site map which includes a vicinity map. If the vicinity map is
\$86.00 not on the site map, it must be provided on a separate 8-1/2" x 11" sheet
of paper
Tract Number : _____ Number of Units : _____
Location : _____

Apartment/Condo : Must provide site map which includes a vicinity map. If the vicinity map is
\$86.00 not on the site map, it must be provided on a separate 8-1/2" x 11" sheet
of paper
Tract Number : _____ Number of Buildings : _____
Total Number of Units : _____
Location : _____

Commercial : Must provide site map which includes a vicinity map. If the vicinity map is
\$86.00 not on the site map, it must be provided on a separate 8-1/2" x 11" sheet
of paper
Parcel Map Number : _____ Number of Buildings : _____
Square Footage of EACH BUILDING : _____

FOR OFFICE USE ONLY

LEGAL DESCRIPTION : _____

COMMENTS : _____

GRID NUMBER : _____ DAD RECORD DATE : _____
COMPLETED BY : _____ DATE : _____