

Date: _____

Project Name: _____

Office Use	
EDUs	
W/S/R	
CFD	YES NO
Res/OS/Com/Misc	
Plan Checker	
Completed Date	



DOCUMENTS REQUIRED FOR PLAN CHECK

Note: EMWD will perform a completeness check of the documents identified below within the first week of submittal. If the package is found to be incomplete, your submittal will not be accepted. A submittal will **NOT** be placed in the queue for the next available plan checker until it is found to be complete.

We are providing the following (**electronic submittal required**):

Yes N/A

- An Approved Design Conditions (DC) Summary Spreadsheet & Exhibits
If approved DC is expired (older than 24 months), please follow up with DC Engineer.
- Water & Sewer Improvement Plans (Per EMWD Standards and Guidelines)
- Street Improvement Plans
- Storm Drain Plans (if not included with Street Improvement Plans)
- Grading Plans
- Approved Tentative Tract Map
- Parcel or Tract Map
- Current Conditions of Approval including documentation indicating extensions (if any), and Fire Flow Requirements
If the Conditions of Approval are not available, provide one set of Fire Flow Conditions from the governing Fire Prevention Agency.
- A Plan Check Deposit: Attached Amount \$ _____
Refer to Work Order Deposit Work Sheet (Form: DS-053) for plan check deposit amount.
- A Community Facilities District (CFD) Letter (Form: DS-008)
- A Work Order Request Form: DS-050
- Fire Plans
- Fire Pump Plans (if required for the project)
- Potable Landscape Irrigation Plans for Commercial, Industrial, High-Density, Institutional, or residential (common irrigated areas) developments.

Onsite Plumbing Plans for residential developments with private streets, shopping centers, and other developments that require water meter manifolds with remote buildings.

Current guidelines for preparation of sewer and water plans and standard drawings are available on our website at www.emwd.org.

Signature of Registered Civil Engineer

Print Name

Phone

Company Name

Address

Email